

Application for Employment

Catawba Indian Bingo
2375 Cherry Road
Rock Hill, SC 29730

Applications accepted ONLY at Bingo hall on Thursdays between 11am-3pm

PERSONAL INFORMATION				
Today's Date (month/day/year):				
FIRST NAME	LAST NAME	NICKNAME		
CURRENT STREET ADDRESS	CITY	STATE	ZIP	HOW LONG?
FORMER STREET ADDRESS				
PHONE NUMBER		EMAIL ADDRESS		
Are you 18 or over? <input type="checkbox"/> YES <input type="checkbox"/> NO		Social Security #		
CRIMINAL BACKGROUND INFORMATION				
<p>The Tribe must comply with SC Code of Law, Title 12, Chapter 21, Article 24, Section 12-21-4060: which states "A person who has been convicted within the last twenty years of violating a state or federal criminal statute relating to gaming or gambling, or who has been convicted of any other crime that has a sentence of two or more years, or where applicable, whose promoter's license has been revoked by the department is not permitted to manage or conduct a game or assist in any manner with the bingo operation. We will run full background checks on those applicants that we expect to hire.</p>				
POSITION/AVAILABILITY – see descriptions on last page				
Position (s) applying for :	Days/Hours Available	Hours Available	Comments:	
1)	Monday <input type="checkbox"/>			
2)	Tuesday <input type="checkbox"/>			
3)	Wednesday <input type="checkbox"/>			
See last page of application for	Thursday <input type="checkbox"/>			
position descriptions.	Friday <input type="checkbox"/>			
	Saturday <input type="checkbox"/>			
	Sunday <input type="checkbox"/>			
Date Available to Report to Work: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary			Hourly rate expected \$	

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GENERAL

How did you hear about this job?

Are you a U.S. Citizen? YES NO

Can you provide valid documentation establishing your identity and eligibility to be legally employed in the U.S.?

YES NO

Note: We participate in E-verify and SC Newhire to report and verify employment eligibility.

Consistent attendance and punctuality are essential requirements of every position with the Catawba Indian Nation. Is there anything that would interfere with your regular attendance and punctuality if you were hired?

YES NO

If Yes, please describe:

EDUCATION

School	Degree/Certificate/Diploma/GED/Licenses	Date Completed

List any skills or qualifications relevant to the position(s) for which you are applying:

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EMPLOYMENT HISTORY:		
Present or Last Position:	Dates Worked: From: To:	
	Phone	Email
Employer:		
Address:		
Supervisor:		
Position Title:		
Responsibilities:		
Reason for Leaving:		
May we contact? <input type="checkbox"/>YES <input type="checkbox"/>NO If no please explain why:		
Previous Position:	Dates Worked: From: To:	
	Phone	Email
Employer:		
Address:		
Supervisor:		
Position Title:		
Responsibilities:		
Reason for Leaving:		
May we contact? <input type="checkbox"/>YES <input type="checkbox"/>NO If no please explain why:		

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References-Please list three individuals that you have known for at least two years, who are NOT RELATED to you and are NOT LISTED under the employment section of this application:

Name	Title/Relationship	Phone

PLEASE READ CAREFULLY BEFORE SIGNING

Catawba Indian Bingo is an equal opportunity employer. We do not discriminate based on an individual's race, color, religion, sex, national origin, age, disability, sexual orientation, or veteran status. This policy applies to all areas of employment including recruitment, hiring, training, promotion, compensation, benefits, and transfers.

It is agreed and understood that completion of this application does not mean a job opening exists and in no way obligates Catawba Indian Bingo to contact me for an interview or employ me. Moreover, I understand that any consideration for employment is contingent upon reference checking, my passing a pre-employment drug screen, background investigation process, verification of my identity, and my employment eligibility. I hereby authorize the Catawba Indian Nation or its designee to conduct reference checks, a pre-employment drug screen, and a background investigation.

I hereby understand and acknowledge that any employment relationship with Catawba Indian Bingo is of an "At-Will" nature, which means that I may resign at any time and Catawba Indian Bingo or its designee may discharge me at any time, with or without notice, and with or without cause, for any reason or for no reason at all.

In the event of employment, I will comply with all policies and procedures of Catawba Indian Bingo. I also understand that The Catawba Indian Nation retains the right to amend, modify, add or delete any or all policies or procedures at its sole and absolute discretion.

By my signature, I consent to the release of information to authorized officers, agents, and/or employees of the Catawba Indian Nation, and/or Catawba Indian Bingo LLC, and/or Catawba Management LLC. This may include but not be limited to information concerning my past and present work; including my official personnel files; attendance records; evaluations; educational records including transcripts; military service; law enforcement records; and/or any personnel record deemed necessary. In addition, I consent to authorize appropriate officers, agents, and/or employees to make inquiries of third parties such as credit bureaus. I further release the organization, educational entity, present and former employers, law enforcement organization, and all third parties from any and all claims of whatever nature

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that I may have as a result of any inquiry or response given to such inquiries made in connection with my application for employment.

By my signature, I affirm, agree, and understand that all statements on this form are true and accurate. Any misrepresentation, falsification, or material omission of information or data on this application may result in exclusion from further consideration or, if hired, termination of employment. If I have requested herein that my present employer not be contacted, an offer of employment may be conditioned upon acceptable information and verification from such employer prior to beginning work.

Signature: _____

Print Name: _____

Date: _____